



## 31<sup>st</sup> EBC Congress Venice, Italy, 6-10 May 2007

# Order Form / Exhibition Space

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information.

Please complete and return at your earliest convenience to:

MCI Scandinavia / StoCon, P.O. Box 6911, SE-102 39 Stockholm, Sweden

Fax: + 46 8 5465 1599

E-mail: bibba.ejeklint@mci-group.com

Company \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Fax \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Email \_\_\_\_\_

Person in Charge \_\_\_\_\_

We wish to reserve exhibiting space. Our preferred positions are:

STAND NO(S): 1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_

We require a shell scheme stand :  8 sq.m. (54 stands in total; see floor plan for numbers)

10 sq.m. (Stand N° 40)

12 sq.m. (Stands N° 12, 20, 28, 29, 30, 31, 32, 33, and 55)

Companies to which we prefer to be adjacent \_\_\_\_\_

Companies to which we prefer not to be adjacent \_\_\_\_\_

### Payment Schedule

A deposit for 50% of the total cost will be invoiced on receipt of the completed order form and due for payment upon net 30 days. A finance charge of 1.25% per month will be added to invoices not paid within 30 days. The final balance is due by 1 March 2007. For bookings made after 1 March 2007, the full amount is due at the time of reservation.

All payments must be made in **EURO**

### Cancellation Policy

Cancellations and changes to your original booking must be made in writing to MCI

For cancellations made until:

- 15 January 2007: 25% of the total cost of each item will be retained
- 15 February 2007: 50% of the total cost of each item will be retained
- from 1 March 2007: 100% of the total cost of each item will be retained

**We hereby agree to pay the required 50% deposit in EURO as soon as we receive the corresponding invoice.**

**Balance of the payment is to be made at the latest by 1 March 2007.**

Date \_\_\_\_\_ Signature and stamp \_\_\_\_\_